

## Brief Description of Role & Responsibility

### Graphic Design Co-op Duties and Responsibilities

- Create and design print and digital materials
- Adhere to brand guidelines and complete projects according to deadlines
- Juggle multiple projects at one time
- Retouch and manipulate images (Adobe Photoshop)
- Use graphic design software (Adobe Illustrator) to work with a wide variety of media
- Collaborate with design team and design leads to create design concepts
- Receive feedback from designers and design leads to make necessary changes
- Assemble final presentation material for printing as needed

### Requirements

- Graphic Design major required
- Basic knowledge of layouts, typography, line composition, color and other graphic design fundamentals
- Experience with Adobe Photoshop and Illustrator, InDesign is a plus
- Strong creative and analytical skills
- Compelling portfolio of graphic design work
- Energy with a desire to come up with fresh ideas
- Ability to contribute individually and participate in cross-functional teams
- Can work AND have fun with a fun-loving team

### Benefits

- Work on a wide range of graphic design projects
- Receive guidance and feedback from successful design professions
- Learn by firsthand experience

### How to apply:

- Please send a resume and recent portfolio (or web link) of work to [careers@mertzdesignstudio.com](mailto:careers@mertzdesignstudio.com)
- Make the subject line ***'Co-op Graphic Design Applicant'***